

DATA PROTECTION & INFORMATION SECURITY POLICY



BE CLUB CODE: 1805/5123

As a not-for-profit organisation **HARPENDEN BADMINTON CLUB** is not required to register with the Information Commissioners Office. However the officers of **HARPENDEN BADMINTON CLUB** take very seriously the security of all information it has to carry out the functioning of the club.

Data Protection Policy:

Information provided is only used by **HARPENDEN BADMINTON CLUB** and not divulged to any other external agency (*except Badminton England, Herts County Badminton League and South West Herts Badminton League*) without the expressed written authority of the individual.

Information Security Policy:

Personal information and other (e.g. accounts, marketing data) retained by **HARPENDEN BADMINTON CLUB** is stored on a secure server supplied, maintained and backed up

by  Ltd.

Signed on behalf of Harpenden Badminton Club.

HARPENDEN
BADMINTON CLUB
David L. Hill, Treasurer